PO1: The end or the beginning?

TagTime Webinar

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&
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Overview

- 1. Rethinking the approach to fixing the procedure
- 2. What is best decided in PO1
- 3. What is best left for later

Rethinking Procedure: timing

PO1 is a good time to settle many aspects of the procedure,
Including:



- global time limits for the arbitration
- multi-tiered clauses lacking clear transitions
- arbitrator qualifications specified in the clause



However, it is often used to make decisions on issues that arise later

Matters best suited to the first CMC and PO1

- the procedural timetable
- party representatives (and how they may be changed)
- means of communication
- document formatting and means of transmission
- communications protocols
- nature and timing of statements of cases
- disclosure and expert evidence
- budgeting
- costs principles

Ongoing/subsequent considerations

- The factual evidence needed to decide the issues in dispute
- 2. The detail of the evidentiary hearing
- 3. The need for written openings; "educating" the Tribunal
- 4. The extent of disclosure and issues arising
- 5. Managing the expert evidence

1. The factual evidence

- Initial exchange of cases puts parties and the tribunal in a better place to determine the necessary evidence
- Consider setting further CMCs to discuss:
 - » scoping the evidence actually needed
 - » isolating preliminary issues to be ventilated on the way to a full hearing
 - » clarifying the subject(s) of expert evidence

2. The detail of the evidentiary hearing

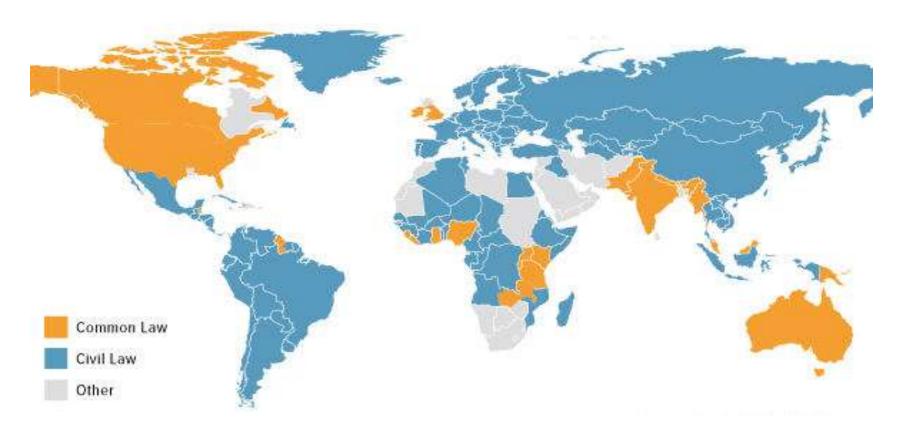
- Some variables can only be settled closer to the hearing
- Pre-hearing CMCs are often held too late for effective management of critical issues:
 - » format for hearing bundles
 - » preparation of agreed chronologies and dramatis personae
 - » settling which witnesses will be cross-examined
 - » interpretation and the identity of interpreters
 - » the real issues in dispute for the tribunal to determine

3. "Educating" the tribunal

- Ensuring tribunals are familiar with the details of the case at the commencement of the hearing
- Some techniques include:
 - » a "Reed Retreat"
 - » a "Kaplan Opening"
 - » specify written openings before the evidentiary hearing
 - » a further intermediate CMC

4. Disputes over disclosure

Differing global practice



- IBA Rules
- Prague Rules

4. Disputes over disclosure

- Traditional approach to disclosure IBA Rules
 - » Tribunals rule on production disputes through Redfern schedules
- Parties better understand the relevance and weight of the material sought but rarely engage with tribunal outside the Redfern schedules
 - » PO1 can acknowledge that disclosure may be revisited as the issues crystallize

5. Expert evidence

Common law concerns transferred to IA

Challenges for civil law practitioners

Current IA practice

3

Bias of partyappointed experts Inexperience with problems faced in common law jurisdictions

IBA Rules on Taking of Evidence and CIArb Protocol

5. Expert evidence

Proposed best practice directions

- 1. Identify disciplines
- 2. Establish common list of questions
- 3. Defer production of reports until factual evidence is available
- Request joint reports identifying areas of agreement and disagreement
- 5. Then request individual reports only for areas of disagreement
- 6. Followed by "reply" reports with a "figures-as-figures" analysis

Conclusion

- PO1 is an opportunity to set the roadmap for the arbitration
- But it is only the first step on the way to a bespoke procedure
- Some features are best designed later, as the arbitration progresses



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<u>Lights...</u>

Internet Connection

- get a strong and reliable connection (ideally fibre optic)
- use a hard-wired/ethernet cable

Light

- eliminate natural light
- use several standing lamps (uplights) with white bulbs to reduce shadows

Sound

- find a quiet room
- cover the walls and hard surfaces to reduce echo
- use a desktop speaker/microphone (or a headset if needed)

Camera...

Camera

- use a separate webcam
- position camera in the middle of the participants' screen

Background

- virtual backgrounds work best against a blank contrasting wall
- can be a photograph of your study or a neutral scene
- if not, position yourself in front of a blank wall

Action!

Screens/computers (2 systems)

1. Video system

- 1-2 additional screens for
 - participants (try a smart tv)
 - documents
- with real-time transcript on laptop screen
- powerful graphics card
- docking station or 2-3 ports for multiple displays

2. Personal system

- Laptop with external screen for personal copy of documents, hearing notes, tribunal communications, etc.
- keep separate from video system to avoid interference

